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# CITY OF SAN ANTONIO

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Issued By: CIMS Department  
ID NO.: 2312040001

Date Issued: October 16<sup>th</sup>, 2009  
Page 1 of 1

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## FORMAL INVITATION FOR BIDS (IFB) and CONTRACT Indefinite Delivery Contract for Sign Manufacturing and Installation

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Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, 2nd floor San Antonio, Tx 78205 until **1:00 p.m. CST on Wednesday, November 4<sup>th</sup>, 2009**. This is the *solicitation deadline*. Bids must be submitted in a sealed envelope and clearly marked with the due date of bid, bidder name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-submittal conference will be held at Municipal Plaza Bldg. 114 W. Commerce, 6<sup>th</sup> floor Conf. Rm, on October 21<sup>st</sup>, 2009 at 1:00 P.M.

**TABLE A - This invitation includes the following Contract Documents:**

010 Invitation for Bids and Contract Signature Page	054 Change of Subs Form
020 Bid Form	060 Supplemental Conditions
025 Unit Pricing Form	075 Performance Bond
030 Contractor's Qualifications Statement	076 Payment Bond
040 Standard Instructions to Respondents	085 General Conditions (Heavy/Hwy)
050 Small Business/Economic Development Advocacy (SBEDA) Guidelines	Plans, Specifications, Special Conditions
052 Good Faith Effort Plan (required for contracts \$200,000 or above)	
053 Letter of Intent	

Plans, Specifications and Special Conditions may be purchased at a cost of **\$0** per set (tax included) from the office of **City of San Antonio, Office of Plans and Records**, located at 114 W. Commerce, 9<sup>th</sup> Floor, Contract Services Division, San Antonio, Texas 78205 or by phone at (210) 207-8035. No refund will be made for plan sets that are returned. Addenda will be posted on the web at <http://epay.sanantonio.gov/rflistings/> along with this solicitation. Changes to Plans, Specifications and Special Conditions will be included in an addendum and may be obtained from the office of **City of San Antonio, Office of Plans and Records**. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal clearly marked on the outside of the sealed envelope with the due date of bid, bidder name, Project Name and ID NO as follows:

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|--|---|
| 1) 010 Invitation for Bids                   | 6) 052 Good Faith Effort Plan (Projects \$200,000 and over) |
| 2) 020 Bid Form                              | 7) Signed Addenda Acknowledgement Forms (if applicable)     |
| 3) 025 Unit Pricing Form                     |   |
| 4) 030 Contractor's Qualifications Statement |   |
| 5) Bid bond or cashiers check                |   |

It is understood and agreed that the work is to be completed in full on or before a specified number of calendar days which is dependent on the alternative that is selected. This project does not include hazardous environmental work. This project requires **0** project sign(s).

This is a Public Works Contract and chapter 2258 of the Texas Government Code requires that not less than the prevailing wage rate for work of a similar character in this locality shall be paid all laborers, workmen, and mechanics employed in the construction thereof. The Wage Decision Number **TX080041 02/08/2008 TX41** shall be used on this contract, which is available on the web at <http://www.wdol.gov/dba.aspx#0>.

**The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The Bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in TABLE A above that form the entire Contract upon approval by the City Council.**

Official Name of Company (legal): \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
Original Signature of Person Authorized to Sign Bid/Contract      Date      Signer's Name: \_\_\_\_\_  
(Please Print or Type)